**Minutes of Board Meeting**

**June 12, 2025**

**Perry County Economic Development Authority**

**Perry County Business and Tourism Center**

**New Bloomfield, PA.**

**Attendees:** Marti Roberts, Rich Pluta, Ed Barben, Scott Fritz, Frank Campbell, Patti McLaughlin, Scott Dunkleberger, Dee Anderson

**Virtual participants:**

**Staff:**

**Absent:**

**Resigned:** Lindsey Hutchinson

**Excused:**

**Visitor:** Jason Finnerty

**Public Comment:** No public comment

**Tri-County report**: Tri-County report is attached to the minutes supplied by Jason Finnerty.

**Secretary’s Report:**

Dee Anderson presented the minutes of PCEDA’s meeting on May 8, 2025, which had been distributed to all board members in advance of today’s meeting. There was a motion to approve the secretary’s report by Frank Campbell and Rich Pluta seconded the motion.

The motion was approved by a voice vote without dissent.

**Treasurer’s Report:**

* Patti McLaughlin presented the treasure report. Normal overhead and payroll for expenses. There was a motion made by Ed Barben, to approve the treasurer’s report, Rich Pluta seconded the motion. Motion to approve carried.

**Chair Report:**

Marti Roberts reported as follows:

Marti informed the board that we did in fact offer Michelle Jones a package to be an independent contractor for six months as a remote position. After consideration by both parties. We have decided to move in separate directions. We did give her a $2500 bonus, as she had requested.

We posted the Executive Director position and have only interviewed two people at this time. Neither interview was a success as these interviews were not people that would fit the position. We have gotten a lot of applications but none that have any economic development or administrative experience. We took off the executive director position on the Indeed format and have posted the downtown coordinator position and administrative position on other websites. We have decided instead of an executive director we need an administrative person. Someone who can help expedite grants and address our major concern which is the Main Street program. DCED has asked us to really focus on the Main Street program.

Marti also suggested that we have a meeting with the new Executive Director at the Perry County Council of the Arts, Sam. They do seem to want to be a part of the arts projects as we move forward.

Marysville and Millerstown art projects are in limbo, and we are working hard to get over the hurdles we are facing. We presented the Penn Dot forms to each borough, and they are not willing to sign and take on the responsibility that Penn Dot is asking of them.

Marti is working to revise the budget to reallocate some funds. Each borough was to receive $3000.00 for special events. WE are working to se how to make this happen.

DCED grant #5 is being revised. A motion to accept the revised budget was made by Rich Pluta, and a was seconded by Patti Mclaughlin.

DCED grant # 7 there is $20,000.00 for marketing and promotion.

We need to sit down with DCED and go over the grants to make sure we can do the things we want with the grants.

The Perry County Fair committee wants to start the capital campaign at the August Fair. The RFP has gone out to several organizations for a campaign coordinator. We have received some responses.

We are hoping we will be working with a small group from the fair board to make the decisions.

As of June 1, 2025, we are officially a 501©3 organization. We should be getting new bylaws from the attorney, and the federal tax potion approval should take about 3 months.

We are going to provide money to the chamber for Taira’s assistance while we have no one to answer the phones, check the mail etc. We will be invoiced by the Chamber for $200.00 every two weeks for Taira’s assistance.

Patti Mclaughlin proposed we have Ed Barben, Martha Roberts, and Patti Mcglaughlin as signatures on the checks that are written. Patti made the motion, and Scott Dunkelberger seconded the motion.

Liverpool will be having moving night for three nights during the summer, and the PCEDA will provide the funds for this function as we see it as bringing the community together to make it a more vibrant downtown.

**Staff Report:** None

**Old Business**: 501 c 3 when are we going to create the boards?

**New business**: None

Motion to adjourn was made by Frank Campbell, and Rich Pluta seconded the motion, and the motion carried. It was approved without dissent at 10:35 am.